

EMPLOYMENT OPPORTUNITY



Membership Services Representative

Imagine going to work knowing that what you do each day positively influences the lives of the people in your community. Working at the Licking County Family YMCA, you'll discover more than a job—you will have an opportunity to make a lasting difference in the Licking County community.

The **Membership Services Representative** is responsible for providing excellent, timely and courteous customer service to all members, guests and program participants. In addition to enrolling new members and registering program participants, the Membership Services Representative handles and resolves membership concerns.

This is a part-time, entry-level position our Newark Branch. The ideal candidate must be able to work evenings (potentially until 10 p.m.) and weekends.

All employees receive a free individual YMCA membership!

Requirements:

- High school diploma or equivalent.
- 2 years of previous customer, service sales or related experience.
- Strong communication skills (verbal, written and interpersonal).
- Excellent computer knowledge/proficiency.
- Must be able to work evenings and weekends.

Submit completed application or resume to the Licking County Family YMCA Human Resources Department, 470 West Church Street, Newark, Ohio 43055 or michele.daugherty@lcfymca.org. Applications can be obtained in person during normal business hours or at www.lcfymca.org.