

# EMPLOYMENT OPPORTUNITY



## Early Childhood Education Administrator (Licking Heights)

Imagine going to work knowing that what you do each day positively influences the lives of the people in your community. Working at the Licking County Family YMCA, you'll discover more than a job—you will have an opportunity to make a lasting difference in the Licking County community.

The **EARLY CHILDHOOD EDUCATION ADMINISTRATOR** is responsible for the development, coordination, planning, administration, supervision and delivery of the Pre-School program that is fully integrated into the YMCA's mission, as well as the strategic and operating plans.

**This is a full-time year-round exempt level position located at our Licking Heights**

### **Requirements:**

- Bachelor's degree in Child Development, Early Childhood Education or related field.
- Must be able to meet ODJFS Administrator requirements.
- Two (2) years direct experience working with children under the age of five (5) years.
- Two (2) years of supervisory experience in a child care program.
- Previous experience in developing, organizing, promoting and directing child care programs and services.
- Knowledge of early childhood teaching practices.
- Computer proficiency with Windows-based programs.

Submit completed application or resume to the Licking County Family YMCA Human Resources Department, 470 West Church Street, Newark, Ohio 43055 or [michele.daugherty@lcfymca.org](mailto:michele.daugherty@lcfymca.org). Applications can be obtained in person during normal business hours or printed from [www.lcfymca.org](http://www.lcfymca.org). For questions, please contact Michele Daugherty 740.345.9622.